

NATIONAL LIBRARY OF ESTONIA
PRICE LIST FOR FEE-CHARGING SERVICES
(prices are in Euros and include VAT)

I	PHOTOCOPYING	
1.	PHOTOCOPYING and PRINTING	
1.1.	Photocopies and printouts (black and white):	
1.1.1.	<i>Format A4</i>	
1.1.1.1.	One-sided	0.10
1.1.1.2.	Double-sided	0.15
1.1.2.	<i>Format A3</i>	
1.1.2.1.	One-sided	0.15
1.1.2.2.	Double-sided	0.25
1.2.	Photocopy or printout made on colour copier or colour printer:	
1.2.1.	<i>Format A4</i>	
1.2.1.1.	Black and white one-sided	0.30
1.2.1.2.	Black and white double-sided	0.55
1.2.1.3.	Coloured one-sided	0.75
1.2.1.4.	Coloured double-sided	1.50
1.2.2.	<i>Format A3</i>	
1.2.2.1.	Black and white one-sided	0.60
1.2.2.2.	Coloured one-sided	1.50
1.3.	Photocopy (black and white) of microfilms and microfiches	
1.3.1.	Photocopy (black and white) of microfilms or microfiches, one-sided; <i>format A4</i>	0.30
1.4.	Copy of document from special collections (digitisation +	
1.4.1.	One-sided	0.80
1.4.2.	Double-sided	1.20
1.5.	Copy of entire book	
1.5.1.	Basic price	9.55
1.5.2.	One page	0.13
2.	DIGITISATION	
2.1.	Digitisation of entire book (incl EOD service E-Book on Demand)	
2.1.1.	Basic price	9.55
2.1.2.	One page	0.13
2.2.	Digitisation of periodicals	
2.2.1.	Basic price (annual volume)	9.55
2.2.2.	One page	0.25
2.3.	Other digital copies	
2.3.1.	Digital copy (JPG; PDF without OCR)	
2.3.1.1.	A4 page of print publication	0.80
	A4 page of print publication, rush order	1.10
2.3.1.2.	A5 page of print publication	0.40
	A5 page of print publication, rush order	0.55
2.3.1.3.	A3 page of print publication	2.00
	A3 page of print publication, rush order	2.60
2.3.1.4.	A2 to A0 page of print publication	4.50
	A2 to A0 page of print publication, rush order	5.85
2.3.2.	Digital copy with print quality (TIFF)	
2.3.2.1.	<i>Up to format A5</i>	1.20
	<i>Up to format A5</i> rush order	1.56
2.3.2.2.	<i>Format A4</i>	2.00

	<i>Format A4 rush order</i>	2.60
2.3.2.3.	<i>Format A3</i>	4.50
	<i>Format A3 rush order</i>	5.85
2.3.2.4.	<i>Format A2 to A0</i>	9.50
	<i>Format A2 to A0 rush order</i>	12.35
2.3.3.	Optical character recognition, OCR (page)	0.05
	OCR (page) rush order	0.07
2.3.4.	Digitisation of microfilm (1 roll)	216.00
	Digitisation of microfilm (1 roll) rush order	280.80
2.3.5.	Digitisation of slide (1 image frame)	1.00
	Digitisation of slide (1 image frame) rush order	1.40
2.3.6.	Digitisation of 35 mm film roll (1 image frame)	1.00
	Digitisation of 35 mm film roll (1 image frame) rush order	1.40
2.4.	Delivery	
2.4.1.	Saving on CD or DVD (incl. the cost of data carrier)	1.88
2.4.2.	Delivery of digital copy of a digital archive publication (entire publication)	9.55
3.	MICROFILMING	
3.1.	Copy of an existing positive film	42.00
3.2.	Copy of an existing contact negative	59.00
	Note: Sending copies by post is subject to the rates of Omniva, the Estonian	
4.	DIGITAL ARCHIVING	
4.1.	A4 page of periodical	0.03
4.2.	Entire book	4.50
	Note: Fees for copying and digitisation and for related services not included in the price list are charged according to price calculation.	

II INFORMATION SERVICES

5. SINGLE ORDERS

5.1.	Replies to thematic inquiries in writing (e.g media monitoring)	first hour	free
5.1.1.	For private customers	hour	15.00
5.1.2.	For companies and organisations	hour	25.00
5.1.3.	For cooperation partners	hour	negotiated price

6. STANDING ORDERS

6.1.	Selective thematic monitoring (media monitoring) during agreed period (basic price for 1 month)	month	25.00
6.2.	Personal library service for companies and organisations		
	<u>Basic package</u>	month	35.00
	Includes:		
6.2.1.	Individual contact person		
	Advising in items search		
	Home lending		
	<u>Full package</u>	month	100.00
	In addition to basic package includes:		
6.2.2.	Replies to enquiries or thematic monitoring during max 3 hours.		
	Preparing A4 or A3 digital copy of max 20 pages and its delivery by email.		

Note: Sending copies by post is subject to the rates of Omniva, the Estonian

6.3.	Compilation of to-be-printed bibliography, cumulative table of contents, and registers		negotiated price
6.4.	Compilation of bibliography	record	1.10
6.5.	Attribution of defective publications, establishing the cultural value of publications (in writing)	hour	10.00
6.5.1.	For cooperation partners	hour	negotiated price
III	LENDING SERVICES		
7.1.	Book ordered from Estonian libraries (Interlibrary lending ILL)	volume	4.00
7.2.	Book ordered from Europe and Russia (ILL)	volume	13.00
7.3.	Book ordered from other foreign countries (ILL)	volume	22.00
7.4.	Requesting a copy of article via ILL system from another library	A4 page	0.30
7.5.	Requesting a copy of article via ILL from foreign countries	1-20 pages	6.00
7.6.	Requesting a copy of article via ILL from foreign countries	over 20 pages	10.00
7.7.	Requesting a copy of licensed journal article from foreign countries	1 article	10.00
IV	USE OF INDIVIDUAL STUDY ROOMS		
8.	INDIVIDUAL STUDY ROOMS		
8.1.	Single		
8.1.1.		hour	1.00
8.1.2.		day	4.00
8.2.	Double		
8.2.1.		hour	2.00
8.2.2.		day	7.00
8.3.	Meeting rooms for 3 - 6 people in reading area		
8.3.1.		hour	20.00
8.3.2.		day	120.00
8.4.	Meeting room for 12 people in reading area		
8.4.1.		hour	25.00
8.4.2.		day	160.00
	Note: for registered customers 3 hours free (max 2 times a week)		
8.5.	PIANO ROOM	hour	2.00
		30 minutes	1.00
	Note: Rooms are available during the Library's opening hours.		
V	BINDING AND CONSERVATION		
9.1.	Book binding (height 18-30 cm)		85.70
9.2.	Book binding (height up to 18 cm)		55.00
9.3.	Book binding (<i>format A5</i>)		29.00
9.4.	Half leather book binding		234.00
9.5.	Full leather book binding		274.00
9.6.	Hardcover binding (<i>format A4</i>)		33.50
9.7.	Hardcover binding, rush order		38.80
9.8.	Journal binding (<i>format A4</i>)		71.00
9.10.	Laminated comb binding (<i>format A4</i>)		11.00
9.11.	Print on book cover (hand-set)		12.50
9.12.	Cliché print (printing of logo or other impression)		6.50
9.13.	Repair of book block (10 sheets)		15.00

Note: Fees for binding and restoration works not included in the price list are charged according to price calculation.

VI EXHIBITION SERVICES			
10. Rent for exhibition halls and guarding service			
10.1.	Main Exhibition Hall	3 weeks	735.00
10.2.	Foyer Gallery	3 weeks	535.00
10.3.	Main Exhibition Hall+Foyer Gallery	3 weeks	995.00
10.4.	6th Floor Exhibition Hall	3 weeks	535.00
10.5.	6th Floor Gallery	3 weeks	535.00
10.6.	6th Floor Exhibition Hall+Gallery	3 weeks	735.00
10.7.	Rare Books Exhibition Hall	3 weeks	735.00
10.8.	Small Foyer Gallery	3 weeks	435.00
10.9.	Guarding service	1 week	330.00
Note: Rent includes the services of designer and technician.			

VII CONFERENCE SERVICES			
11.1.	Main Conference Hall	hour	162.00
11.2.	Main Conference Hall	day	900.00
11.3.	Small Conference Hall	hour	66.00
11.4.	Small Conference Hall	day	378.00
11.5.	Cupola Hall	hour	48.00
11.6.	Cupola Hall	day	288.00
11.7.	Skype Meeting Room	hour	30.00
11.8.	Skype Meeting Room	day	180.00
11.9.	Miller Lounge	hour	42.00
11.10.	Miller Lounge	day	252.00
11.11.	Auditorium	hour	36.00
11.12.	Auditorium	day	216.00

Note: Prices include projector, screen, laptop (PC) and flipchart with markers. During weekends minimum price of all rooms is EUR 240.

VIII JOURNAL „RAAMATUKOGU”				
13. Advertising in journal „Raamatukogu”:				
		1 page	1/2 page	1/3 page
12.1.	Inside the journal	75.00	40.00	26.00
12.2.	On back cover	150.00		
12.3.	On the inside of back cover	96.00		

IX GUIDED TOURS INTRODUCING THE LIBRARY			
14. Tailor-made guided tours and lectures for adults introducing the Library			
13.1.	In Estonian (for max 20 persons)		30.00
13.2.	In languages other than Estonian (for max 20 persons)		40.00
X TRAINING SERVICES			
15. User training			
14.1.	Tailor-made specialised information retrieval training		Negotiated price

16.	Professional training for librarians		
15.1.	Module I Collection development	5 days	160.00
15.2.	Module II Collection processing and preservation	5 days	160.00
15.4.	Module III User services, information services	5 days	160.00
15.5.	Module IV Development activities	5 days	160.00
17.	Continuing education for librarians		
16.1.	Tailor-made continuing education sessions		Negotiated price
XI	COMPENSATION FOR THE LOSS OF KEYS, etc.		
18.	Cloakroom number		10.00
19.	Locker key		10.00
20.	Individual study room key		10.00

The prices are fixed with the Directive No 1-2/18 of the Director General, issued on 1 April 2020

Prices are valid as of 1 April 2020